Below are the changes to the Governing Bylaws for the Crystal Springs Home Owners Association approved at the Annual Meeting on Tuesday, May 26, 2015.

1. Add Section 2.05 of Article II

Section 2.05 PROXY VOTING: Members in good standing not in attendance at any meeting at which they are entitled to vote, may vote by proxy on any motion before the Association. Proxies must be inwriting, stating the specific motion for which the proxy vote is intended, and in language clear enough that the voter's intent is plain. Proxies must be received by the President or the Secretary prior to the meeting for which the proxy vote is intended. For voting on the same motion at a later meeting, a new proxy is required.

2. Amend Sub-Section 4 of Section 6.04 of Article Vi

- (a) OLD: Process for Delinquency Notification. First Notice of past-due dues will be sent by First Class Mail to an owner whose balance is thirty (30) days past due. Second Notice will be sent by First Class Mail to an owner who is sixty (60) days past due. Third Notice will be sent out by First Class Mail to an owner who is ninety (90) days past due. All past due bills will include all current late fees in their total due. The names of homeowners who have not paid their dues in full after 90 days will be listed in each Newsletter until their dues are current.
- (b) **NEW**: Process for Delinquency Notification. First Notice of past-due dues will be sent by First Class Mail to an owner whose balance is not paid in full by July 15% of the current year. Second Notice will be sent by First Class Mail to an owner who is sixty (60) days past due. Third Notice will be sent out by First Class Mail to an owner who is ninety (90) days past due. All past due bills will include all current late fees in their total due. The names of homeowners who have not paid their dues in full after 90 days will be listed in each Newsletter until their dues are current.

3. Amend Sub-Section 4 of Section 6.04 of Article VI

- (a.) OLD: Process for Delinquency Notification. First Notice of past dues will be sent by First Class Mail to an owner whose balance is not paid in full by July 15th of the current year. Second Notice will be sent by First Class Mail to an owner who is sixty (60) days past due. Third Notice will be sent out by First Class Mail to an owner who is ninety (90) days past due. All past due bills will include all current late fees in their total due. The names of homeowners who have not paid their dues in full after 90 days will be listed in each Newsletter until their dues are current.
- (b.) NEW: Process for Delinquency Notification. First Notice of past-due dues will be sent by First Class Mail to an owner whose balance is not paid in full by July 15th of the current year. Second Notice will be sent by First Class Mail to an owner who is sixty (60) days past due. Third Notice will be sent out by First Class Mail to an owner who is ninety (90) days past due. All past due bills will include all current late fees in their total due. The names of homeowners who have not paid their dues in full after 90 days will be listed in each Newsletter until their dues are current. All payments for dues, and dues late payment fees shall be applied to the oldest indebtedness first, then in chronological order until the payment is exhausted. Subsequent invoices issued to property owners shall show payment and any indebtedness.

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- 4. Add sub-section 6 to Section 6.04 of Article Vi
- 6) The Association is authorized to obtain a lien against any property owner's property in Crystal Springs Sub-Division. Phases I and II, if dues and dues late payment charges are in arrears more than 365 days for all unpaid dues and late payment fees. Cost of collection will be added to the indebtedness of the homeowner.
- 5. Amend Section 7.01 of Article VII
- (a.) OLD: AMENDMENTS: The bylaws may be amended by a majority vote of those in attendance at a special meeting called for that purpose and will include any proxy votes received prior to the meeting.
- (b.) **NEW**: AMENDMENTS: These bylaws may be amended by a majority vote of those **members in good standing** in attendance at a special meeting called for that purpose **or at the annual meeting** and will include any proxy votes received prior to the meeting.
- 6. Amend Section 1.01 of Article I
- (a.) OLD: PURPOSE: The Crystal Springs Homeowners Association (hereafter referred to as Association) is an organization whose purpose is to promote a safe and caring neighborhood, to provide a means for working together to solve neighborhood problems, to provide maintenance of common areas of the subdivision, and to enforce the Covenants of the subdivision.
- (b.) NEW: PURPOSE: The Crystal Springs Homeowners Association (hereafter referred to as Association) is an organization whose purpose is to provide a means for working together to solve neighborhood problems, to provide maintenance of common areas of the subdivision, and to enforce the Covenants of the subdivision. It is the responsibility of the property owner to provide any and all tenants, if the property is rented or leased, with written or electronic copies of the Crystal Springs Sub-Division Phases I and II Covenants and Home Owners Association Bylaws, and to assure their tenant's compliance with these, and with any city or county ordinances which may apply.

Sarah Harreli

President

Charles Taunton Treasurer Robert Stor

Vice President

Greg Hiestand Secretary